

DODGE COUNTY EXECUTIVE COMMITTEE

May 4, 2020 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 7:58 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Hilbert, Kottke, Marsik, Schaefer, Schmitt, and Sheahan-Malloy.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Dodge County Clerk Karen Gibson; Emergency Management Director Amy Nehls; Land Resources and Parks Director Bill Ehlenbeck; Planning and Economic Development Administrator Nate Olson; Finance Director David Ehlinger; Information Technology Director Justin Reynolds; Public Health Officer Abby Sauer; Human Services and Health Director Becky Bell; Human Resources Director Sarah Hinze; Dodge County Treasurer Patti Hilker; ThriveED Executive Director Vicki Pratt; ThriveED Chair David Schroeder; County Board Supervisor Jeffrey Caine; County Board Supervisor Jeff Berres; County Board Supervisor Richard Greshay; County Board Supervisor Cathy Houchin (by phone); Watertown Daily Times Reporter Ed Zagorski; and Daily Citizen Reporter Ken Thomas.

The following Non-Committee Member County Board Supervisors requested payment for attending the meeting: Jeff Berres, and Cathy Houchin.

There was no public comment.

Chairman Kottke called for nominations for the office of Secretary of the Executive Committee. Motion by Schmitt, seconded by Sheahan-Malloy to nominate Hilbert. Motion by Frohling, seconded by Marsik to close nominations and cast a unanimous ballot for Hilbert as Secretary. Motion carried.

Chairman Kottke asked the Committee members their preferred method for distributing the Executive Committee agenda and packet. Supervisors Hilbert, Schaefer, Schmitt, and Sheahan-Malloy requested that a hard copy of the agenda and packet be provided at each meeting. Supervisors Frohling and Marsik requested to receive the agenda and packet electronically. The agenda and packet will be sent electronically to each member of the Executive Committee, and a copy of the agenda and packet will also be provided to the four (4) mentioned above at each meeting.

Chairman Kottke commented that a mistake was found on the March 2, 2020 minutes, and the mistake was corrected. The mistake was on page 1, last paragraph, the word "Vega", has been corrected to read "Vegas". Motion by Frohling, seconded by Hilbert to approve the March 2, 2020 minutes, as corrected. Motion carried.

There was no discussion on Resolutions from Other Counties.

Public Health Officer Abby Sauer provided an oral report to the Committee regarding the Coronavirus (COVID-19). Ms. Sauer reported the following:

- Health Care Providers are encouraged to test everyone.
- There are thirty-eight (38) positive cases in Dodge County, and an estimated 1,000 negative cases.

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May 4, 2020, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 4

- Dodge County Public Health continues to perform contact tracing, and contacting individuals that have been tested.
- Outbreaks are listed on the Wisconsin Department of Health Services website. It is considered an outbreak if a nursing home has one (1) positive case, and if a business has two (2) or more positive cases.

ThriveED Executive Director Vicki Pratt appeared before the Committee to provide an oral report on ThriveED. Ms. Pratt highlighted the following:

- ThriveED is working with essential businesses to ensure that they are following Center for Disease Control (CDC) guidelines.
- The Back to Business Program was launched on April 1, 2020.
- ThriveED will be hosting virtual town meetings.
- The Wisconsin Economic Development Corporation (WEDC) has an individual that can provide legal opinions to law enforcement.
- The country is overbuilt in retail businesses.
- Interviews for the recruitment of a Thrive Business Development Consultant are scheduled to take place on May 7, 2020.
- ThriveED will be focusing on post-pandemic efforts.

Planning and Economic Development Administrator Nate Olson reported that ThriveED continues to work with local officials, the Thrive and Dodge County websites have experienced an increase in views, and information on the websites are frequently updated to keep the information current. Mr. Olson further reported that there is now an agricultural resource link listed on the Dodge County Land Resources and Parks Department webpage.

County Administrator Jim Mielke provided an oral report to the Committee regarding COVID-19. Mr. Mielke reported that all county departments are open, and he highlighted some of the changes that have been made throughout the county buildings since COVID-19. Mr. Mielke reported that there are weekly conference calls between agencies to keep informed on current developments. Mr. Mielke further reported that there have been discussions on the impact of COVID-19 on the 2020 and 2021 budgets, and an email was sent out on May 1, 2020 to the County Board Supervisors regarding a budget plan that was presented to the department heads. Mr. Mielke thanked Ms. Pratt and Mr. Olson for their continued efforts. The Committee had a brief discussion regarding failing infrastructures.

Emergency Management Director Amy Nehls provided an oral report to the Committee regarding COVID-19. Ms. Nehls reported the following:

- The Emergency Operations Centers (EOC) opened the week of the Stay at Home Order.
- Emergency Management continues to work with Public Health, the Medical Examiner, and cities with hospitals on developing emergency plans.
- Personal Protective Equipment (PPE) is currently sourced from the State of Wisconsin through the Emergency Management Department.
- Some costs will not be covered through FEMA.
- Emergency Management continues to have daily conference calls with the State of Wisconsin, and weekly calls with Dodge County.

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May 4, 2020, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 4

Dodge County Clerk Karen Gibson provided an oral report to the Committee regarding the May 19, 2020 County Board meeting. Ms. Gibson explained to the new Executive Committee members that the monthly packet materials include a document that lists proposed agenda items for the upcoming County Board meeting. Ms. Gibson reviewed the document entitled *Proposed agenda items for May 19, 2020 CB Meeting*, that was included in the packet materials.

Ms. Gibson provided an oral report to the Committee regarding the Wisconsin Counties Association (WCA) Annual Conference to be held in Wisconsin Dells, Wisconsin, on September 20-22, 2020. Ms. Gibson reported that the agenda was included in the packet materials, and the conference will be held at the Kalahari Resort and Convention Center. Ms. Gibson further reported that the Executive Committee has been allowed to attend this conference each year, plus any member who requests permission to attend by no later than the third Tuesday of April. Ms. Gibson commented that at this time, there are no Resolutions to submit to the WCA. Ms. Gibson will reach out to the Executive Committee members before June 1, 2020 regarding their attendance at the conference, if it is going to happen, to determine if room reservations need to be made. Supervisor Frohling commented that the WCA is discussing whether or not the conference will continue as planned.

Ms. Gibson asked the Executive Committee for permission to remove the Revolving Loan Advisory Committee from County Board Rule 32 because the Committee has dissolved. Motion by Marsik, seconded by Schaefer to allow Ms. Gibson to remove the Revolving Loan Advisory Committee from County Board Rule 32 without action of the County Board. Motion carried.

Mr. Mielke reported that nine (9) ERP budget process training sessions will be held in the month of June of 2020.

Mr. Mielke reported that in person interviews, for the recruitment of the Child Support Director, will be held the week of June 8, 2020, or the week of June 15, 2020, and he anticipates a recommendation to the County Board in July of 2020.

Mr. Mielke reported that it was a mutual decision between Dodge County and Jefferson County to not move forward at this time with the potential shared positions of Risk Manager and Purchasing Agent.

Mr. Mielke provided an oral report to the Committee regarding the July 2020 Property Renewal. Mr. Mielke reported that the property renewal date is July 1, 2020, and there is a potential for a twenty percent (20%) increase in the premium. Mr. Mielke will provide additional information at the June 2020 Executive Committee meeting.

Ms. Gibson asked for the Committee's feedback regarding moving the County Board meetings back to the County Board Room. After Committee discussion, it was the consensus of the Committee to hold the May 19, 2020 County Board meeting in the County Board Room. Ms. Gibson commented that the voting equipment will be tested to make sure that it works in the back of the County Board Room because seating arrangements will be changed due to social distance requirements.

Ms. Nehls provided an oral report to the Committee regarding Emergency Management. Ms. Nehls reported that Dodge County Emergency Management applied for and was awarded the FEMA Integrated Emergency Management Course (IEMC) through the Emergency Management Institute

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May 4, 2020, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 4 of 4

(EMI). This is a week long course ending with an exercise at the EMI campus for responders that would work on an Emergency at the Department of Corrections (DOC) Institutions in the City of Waupun. Ms. Nehls reported that members attending will be from Dodge County, the City of Waupun and Fond du Lac County. An official award letter should be coming from FEMA.

Corporation Counsel Kimberly Nass reported the status of contracts completed by the Corporation Counsel office. Supervisor Schmitt asked Ms. Nass if she had the opportunity to look into reopening contracts for cost recovery due to COVID-19. Ms. Nass answered that she had not looked into reopening contracts, but she will contact the legal counsel for the nursing home consortium, and reach out to the Dodge County Sheriff regarding contracted services for ICE.

Supervisor Frohling provided an oral report to the Committee regarding a draft Resolution to Authorize the Decrease in Per Diem Compensation Paid to Members of the Dodge County Board of Supervisors. Supervisor Frohling reported that he requested this Resolution because of the recent budget plan to freeze employee wages, and the Dodge County Supervisors should lead by example. Motion by Marsik, seconded by Schaefer to Authorize the Decrease in Per Diem Compensation Paid to Members of the Dodge County Board of Supervisors. Supervisors Schmitt and Sheahan-Malloy voiced their concerns. After Committee discussion, Mr. Kottke called the vote. Motion carried 5-2. Schmitt and Sheahan-Malloy opposed.

Mr. Mielke reported that an email regarding the 2020 Census Response Rate was included in the packet materials. Mr. Mielke thanked Land Resources and Parks Manager Karen Boyd for the time and effort that she has devoted to the Dodge County Complete Count Committee.

Supervisor Frohling reported that the May 12, 2020 Wisconsin Counties Association (WCA) Board of Directors meeting has been postponed, but no new date has been determined. Supervisor Frohling further reported that online applications are now available to request to be on a Steering Committee.

Meeting adjourned at 9:38 a.m. by the order of the Chairman.

The next regular meeting is scheduled for **Monday, June 1, 2020, at 8:00 a.m.**, Rooms H & I, located on the first floor of the Administration Building.



Daniel Hilbert, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.